

**SUMTER COUNTY COMPREHENSIVE PLAN  
FUTURE LAND USE AMENDMENT APPLICATION**

Application Cycle (check one): Spring \_\_\_\_\_ Fall \_\_\_\_\_

Date: \_\_\_\_\_

\* Written Notarized Authorization is required if Applicant is different than Owner. See Authorization Sheet.

**Applicant\***

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Work : \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email: \_\_\_\_\_

**Property Owner**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home #: \_\_\_\_\_ Cell : \_\_\_\_\_

Work \_\_\_\_\_ Fax \_\_\_\_\_

Email: \_\_\_\_\_

**Property Description:** Section: \_\_\_\_\_ Township: \_\_\_\_\_ South Range: \_\_\_\_\_ East

Legal Description: (Attach sheet if necessary)

Subdivision: \_\_\_\_\_

Lot(s): \_\_\_\_\_ Block/Parcel: \_\_\_\_\_

Parcel ID: \_\_\_\_\_

Acreage: \_\_\_\_\_

Directions to Property: \_\_\_\_\_

**Applicant Request(s):** \_\_\_\_\_

\_\_\_\_\_ Amendment to the Future Land Use Map From: \_\_\_\_\_ To: \_\_\_\_\_

\_\_\_\_\_ Amendment to a Previously Approved Overlay Amendment Previous Application No.: \_\_\_\_\_

**The Applicant is:** Owner(s) of Tract \_\_\_\_\_ Agent for Property Owner \_\_\_\_\_

Other (specify) \_\_\_\_\_

I am aware that if the property cannot be located using information from the submitted application, this application may be rescheduled to a later hearing date. I also understand that the placards supplied by this department must be placed on the property boundaries by Applicant or his Agent(s) at least seven days prior to the scheduled meeting.

I understand that approval for the proposed use shown herein does not in any way relieve me of the responsibility of observing and complying with any deed restrictions applicable to the subject property.

I hereby authorize Sumter County or its agents to enter upon the property, which is the subject of this application and the date of the hearing thereon, at any time between the hours of 7:30 AM and 5:00 PM for the purpose of gathering any information relevant to this application.

**I DO HEREBY SWEAR THAT THE INFORMATION CONTAINED HEREIN AND THE ATTACHMENTS HERETO ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.**

Signature: \_\_\_\_\_

STATE OF FLORIDA  
COUNTY OF SUMTER

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State and County aforesaid to take acknowledgements, personally appeared \_\_\_\_\_, who is personally known to me or provided \_\_\_\_\_ as identification and who did not take an oath.

WITNESS my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Seal  
Printed Name

\_\_\_\_\_  
Notary Public - State of Florida

\_\_\_\_\_

**SUPPLEMENTAL INFORMATION  
FOR FUTURE LAND USE MAP AMENDMENT APPLICATION  
(TO BE SUPPLIED BY THE APPLICANT)**

**RESIDENTIAL**

	<b>SINGLE FAMILY</b>	<b>MULTIFAMILY</b>
Well	_____	_____
Septic	_____	_____
Central Water	_____	_____
Central Sewer	_____	_____
Regional Water	_____	_____
Regional Sewer	_____	_____
Number of Dwelling Units	_____	_____
Affordable Housing Units	_____	_____

**NON-RESIDENTIAL**

Well \_\_\_\_\_

Septic \_\_\_\_\_

Central Water \_\_\_\_\_

Central Sewer \_\_\_\_\_

Regional Water \_\_\_\_\_

Regional Sewer \_\_\_\_\_

Size of Structure (Sq. Ft.) \_\_\_\_\_

**ALL APPLICATIONS**

	<b>YES</b>	<b>NO</b>
Letter of capacity for solid waste	_____	_____
Letter of concurrency for central water supplier	_____	_____
Letter of concurrency for central sewer supplier	_____	_____
Subsurface characteristics/karst analysis	_____	_____

**MAJOR SECTIONS FOR CONSIDERATIONS**

(Applicant shall check if item is addressed in the submittal)

**COMP PLAN SECTION**

In narrative form, supplemented with forms, documents, maps, etc. as needed, show compliance with these objectives and policies of the Sumter County Comprehensive Plan, as applicable.

<b>Comp Plan Sections</b>	<b>YES</b>	<b>NO</b>
3.1.2 Floodplain Protection (if applicable)	_____	_____
3.1.4 Wetlands Protection	_____	_____
4.6.3.1 Groundwater and Wellhead Protection	_____	_____
6.1.2 Traffic Study Requirements	_____	_____
7.1.2.3 Urban Development Area Expansion	_____	_____
7.1.6 Compatibility	_____	_____
7.1.10.2 Stormwater Management	_____	_____
7.1.10.3 Endangered and Threatened Species	_____	_____
Habitat Protection	_____	_____
7.1.12 Historical /Archeological Area Protection	_____	_____

### **Planned Unit Developments (7.1.5)**

\_\_\_\_\_ Site plan (**DRAWN TO SCALE**), which shall be no smaller than one inch equals 200 feet on a minimum of an 8 ½" x 11" sheet. Include North arrow to indicate orientation. **SITE PLANS SHALL SHOW THE FOLLOWING INFORMATION:**

- \_\_\_\_\_ A. Lot area and percentage of lot covered (impervious surface ratio).
- \_\_\_\_\_ B. Driveway access location and parking space arrangement included in the site plan.
- \_\_\_\_\_ C. All rights-of-way and easements adjacent to and crossing subject property.
- \_\_\_\_\_ D. All water courses, water bodies, jurisdictional wetlands, and floodplains. The mean high water line (tidal) or line of ordinary high water (non-tidal) must be shown when determining waterfront setbacks.
- \_\_\_\_\_ E. Proposed or existing potable water/well and waste disposal system/septic
- \_\_\_\_\_ F. Existing and proposed location of building/structures including heights and separation.
- \_\_\_\_\_ G. All setbacks between building/structures and property lines/waterbodies/jurisdictional wetlands.
- \_\_\_\_\_ H. Any walls or fences – give location, height, and material type.
- \_\_\_\_\_ I. Existing and proposed stormwater management systems including proposed or existing swales and/or berms.
- \_\_\_\_\_ J. Proposed stormwater management systems.
- \_\_\_\_\_ K. Fire hydrant – give location (if provided).
- \_\_\_\_\_ L. Signs – give location, size, and height (as applicable).
- \_\_\_\_\_ M. Loading – give location and dimensions (as applicable).

## Required Planning Analyses

The following subjects **must** be addressed as indicated below. An application submitted without the analysis listed below will be considered incomplete, and will be removed from the amendment cycle.

Analysis of the impacts of the development are reviewed at the maximum density/intensity of the proposed land use area.

1. Traffic analysis by traffic consultant. Impact of traffic on levels of service on affected roadways, including background traffic and any planned improvements.
2. Listed species survey by environmental consultant for plants and animals. Includes transect patterns and listing of findings. See Policy 7.1.10.3
3. Historic Preservation Clearance Letter and/or a Cultural Resources Survey. See Policy 7.1.12.
4. Soils analysis and a subsurface, geologic and hydrogeologic analysis if in an area with karst features.
5. Wetlands analysis. See Objective 3.1.4
6. Analysis of consistency of project with the Comprehensive Plan Policies. Analyze project through relevant policies of **each** of the elements.
7. Demonstrated Need for the Project, per 9J-5 FAC and Policy 7.1.2.3 Sumter County Comprehensive Plan.
8. Consistency of the project with Rule 9J-5 FAC Sprawl Indicators.

## FILING REQUIREMENTS FOR FUTURE LAND USE MAP AMENDMENT APPLICATIONS

- \_\_\_\_\_ 1. Completed application (additional sheets may be added if more space is needed).
- \_\_\_\_\_ 2. Thirty-five (35) bound copies of the Data and Analysis, including all reports, studies and maps as required on pages 3 & 4 of this application, as well as required under the Sumter County Comprehensive Plan and Land Development Code, the Florida Statutes, and the Florida Administrative Code.
- \_\_\_\_\_ 3. Applicable filing fee of \$5000.00. The applicant will also be billed for advertising and postage fees, to be billed at a later date. In accordance with the requirements of the Sumter County Land Development Code (Ord. 90-14 as amended), the applicant is responsible for payment of all costs for public notification of the application review. These costs include notification of abutting property owners by mail and advertising in a newspaper of general circulation. Applicants shall be billed actual costs incurred for public notification. **No application shall be processed for final adoption until all fees are paid.**
- \_\_\_\_\_ 4.. Proof of ownership and legal description of property (tax notice or recorded deed may suffice).
- \_\_\_\_\_ 5. "Letter of Authorization", if applicant is other than owner (form provided).
- \_\_\_\_\_ 6. Written directions to the property from Planning Services Bushnell office.
- \_\_\_\_\_ 7. Signed "Appeal Notice" (form provided).
- \_\_\_\_\_ 8. Flood Zone designation including base flood elevation.
- \_\_\_\_\_ 9. A survey, no more than one year old or re-certified by the original surveyor no more than one year prior to the application date. (NOT applicable for residential applications).

**I HEREBY ACKNOWLEDGE THAT FAILURE TO SUBMIT THE ABOVE INFORMATION ALONG WITH THE RETURN OF THIS FORM BY NOON ON THE FILING DEADLINE DATE (FOUND ON THE DEADLINE SHEET INCLUDED IN THIS APPLICATION PACKET) MAY DELAY PROCESSING CAUSING THE APPLICATION TO BE RESCHEDULED TO A LATER AMENDMENT CYCLE.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**APPEAL NOTICE**

I (We), the undersigned, understand that the actions of the Sumter County Zoning and Adjustment Board and/or the Board of County Commissioners are subject to Quasi-judicial proceedings which provide for parties in opposition to intervene, cross-examine and/or provide expert witnesses in regard to your application. Further, the actions of the Zoning & Adjustment Board and/or the Board of County Commissioners is subject to appeal within 30 days of said action. This Appeal is established under the provisions of Section 13.236 of the Sumter County Land Development Code.

Signature:\_\_\_\_\_

Date:\_\_\_\_\_

## AUTHORIZATION

### APPLICATION REQUEST: (check one)

\_\_\_\_\_ Rezoning \_\_\_\_\_ Variance \_\_\_\_\_ Conditional Use  
\_\_\_\_\_ Comprehensive Plan Amendment \_\_\_\_\_ Temporary Use  
Other (specify): \_\_\_\_\_

### LEGAL DESCRIPTION OF PROPERTY:

Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Alternate Key # \_\_\_\_\_

Lot/Parcel \_\_\_\_\_ Block \_\_\_\_\_

Subdivision \_\_\_\_\_

All Owners of Record must sign this authorization:

I, \_\_\_\_\_, owner(s)  
(Name of Owner(s))  
of the above described property, authorize \_\_\_\_\_ of  
(Name of Representative)  
\_\_\_\_\_ to serve as agent on my behalf for the purpose of making  
(Name of Business)  
application for the proposed request. No further authorization is expressed or implied, than that  
which is described herein.

SIGNATURE: \_\_\_\_\_  
(Signature of Owner(s))

STATE OF FLORIDA  
COUNTY OF SUMTER

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State and  
County aforesaid to take acknowledgements, personally appeared  
\_\_\_\_\_, who is personally known to me or provided  
\_\_\_\_\_ as identification and who did not  
take an oath.

WITNESS my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
\_\_\_\_\_ Seal

Printed Name  
\_\_\_\_\_

Notary Public - State of Florida